

Vacancies for Chartered Accountants in Bangalore Branch of SIRC of ICAI

The Bangalore Branch of ICAI has vacancies for two (2) Chartered Accountants for their internal functions. The requirement is as under:-

1) Profile – Accounts Officer

Job Description:-

- i) Handling day-to-day accounts of the Bangalore Branch.
- ii) Preparation of Accounts Statement & its Reconciliation thereafter.
- iii) Preparation of payment vouchers, cheque(s), salary statements etc.
- iv) Managing banking activity & vendors panel.
- v) Coordination with Auditor & HO / Councils.
- vi) Preparation of MIS & Budgets.
- vii) Other works may be entrusted from time to time.

Vacancy for the above profile – one (1)

2) Profile – Management Development Programmes (MDP) Officer

Job Description:-

- i) Managing & coordinating all the activities relating to conduct of programmes like GMCS, ITT, Coaching Classes, Members Programmes like Study Circle Meet (SCM), Seminars, Conferences and Workshops etc.
- ii) Event management of Programmes – The Bangalore Branch of ICAI is one of the most active branches for conducting various Post Qualification programmes & many other programmes for its Chartered Accountants. They are considered to be very prestigious and have to be conducted with utmost care.

Vacancy for the above profile – one (1)

The above is for Members of ICAI who are residing in Bangalore. Interview dates will be shared once we receive confirmatory revert from you on the above.

About Us:-

The Bangalore Branch, representing the Institute of Chartered Accountants of India, New Delhi is one of the most dynamic and Active Branch. This is the largest branch in the country catering to the need of over 12,000 members and around 26,000 students. This branch is part of Southern India Regional Council, Chennai. Initially the branch was started with a membership of 110 on March 19th, 1962. The Branch was moved to the existing premises in the year 1993. The branch is conducting various programmes for the benefit of members like Conferences, Seminars, Workshops, Tele-conferences, Study Circle Meetings and Study Tours on the subjects of professional interest.

Please send your resume to blrchairman@icai.org